

# **Child Care Resource & Referral**

# **Training Calendar**



# **Quarter 2: October-November-December 2024**

Date/Time/Location	Title of Training/	Description	Other Information
	Presenter		
Tuesday, October 1, 2024 6:30 pm—9:30 pm CCR&R Face to Face	Emergency Preparedness And Response  Angela Pate FCCH Specialist	The Emergency Preparedness and Response (EPR) in Child Care Training provides early educators with information and tools to prepare for many types of emergencies. The EPR in Child Care Training addresses NC Child Care Rules on emergency preparedness, current best practice recommendations, and guidance on completing the online EPR Plan. The EPR Plan template can be found on the North Carolina Emergency Management website. The training is presented in a two-and-ahalf-hour session. NC Child Care Rules require that a designated individual from all licensed centers and family child care homes complete the training and submit a facility EPR Plan.	Cost: \$8.00 for CCR&R Library Members/ \$10.00 for non- members  Credit: 2.5 CHCs
Monday, October 7, 2024 9:00 am - 11:00 am CCR&R- Virtual	IT'S SIDS  Demeka Bryant Birth—3 Specialist	This required training explains all the parts of North Carolina's SIDS Law. Participants will review information about when and how to use the approved waivers, how to best place a baby in bed to sleep, and other "Best Practices" recommendations. During the workshop, participants will get the needed information to create a Safe Sleep Policy, updated research about SIDS, and local health and safety resources. Participants also will be walked through how to do an unresponsive infant drill and the reason for doing them regularly.	Cost: \$8.00 for CCR&R Library Members/\$10.00 for non-members Credit: 2 CHCs

Date/Time/Location	Title of Training/ Presenter	Description	Other Information
Tuesday, October 8, 2024 6:30—8:30 pm CCR&R Face to Face	Behavioral Intervention Strategies  Brandi Parnell Healthy Social Behavior Specialist	Teachers who care for children with behavioral difficulties, often find themselves reacting in ways that reinforce the behavior and make it worse. Behavioral intervention strategies are planned responses to behaviors that help teachers prepare for situations in which past responses have not been successful. This session focuses on helping participants develop new responses to challenging behaviors using six key intervention strategies.	Cost: \$8.00 for CCR&R Library Members/\$10.00 for non-members Credit: 2 CHCs
Thursday, October 10, 2024 6:30 pm - 9:00 pm CCR&R Face-to-Face	Flip-It!!  Sonia Sumner  Healthy Social Behavior  Specialist	An intervention strategy for addressing challenging behavior. Flip It is a strategy anyone can use to address a challenging behavior. It is a simple, kind, strength based, commonsense, and effective four step process embodied in the FLIP IT mnemonic: F-Feelings, L-Limits,, I-Inquiries, P-Prompts. FLIP IT transforms best practice into a strategy that is easy to remember, applicable in a variety of challenging situations and portable. FLIP IT may not be rocket science, but it is brain development, and an effective strategy all teachers should know how to use. Come learn how to FLIP your kids instead of flipping your lid!	Cost: \$8.00 for CCR&R Library Members/\$10.00 for non-members  Credit: .5 CEUs
Tuesday, October 15, 2024 (Session 1) 6:30pm-9:00pm CCR&R Face to Face AND Tuesday, October 22, 2024 (Session 2) 6:30pm-9:00pm CCR&R Face to Face	NC Foundations for Early Learning and Development  Amanda Morris & Debbie Cashwell Quality Enhancement Specialists	This Foundations course will provide participants with an introduction to the document North Carolina Foundations for Early Learning and Development.  Participants will use the book to learn about the standards, how they are structured, and how to implement them in early childhood settings. Participants will construct the knowledge base necessary to use the standards in supporting children in their learning and development by embedding the standards in daily classroom planning and practice.	Cost: \$20.00 for CCR&R Library Members/ \$25.00 for non-members  Credit: .5 CEUs  Must attend both sessions! No partial credit will be given.

Date/Time/Location	Title of Training/ Presenter	Description	Other Information
Thursday, October 24, 2024 6:30 pm - 8:30 pm CCR&R Face to Face	Why Questions Matter: Improving Interactions, Conversations and Creating Fun and Meaningful Experiences for School-Age Children  Tammy Cullom School Age Specialist	Do you have a desire to enhance the fun, connection, and interactions in your classroom? Do you have a willingness to grow as a professional and make a difference in the lives of others? If you'd like to deepen classroom conversations, and improve the connections with your students come ready to learn "why questions matter." After attending this learning event, participants will be able to describe the importance of meaningful questions, modify closed-ended questions to open-ended questions, and demonstrate questioning strategies for use in their school-age settings.	Cost: \$8.00 for CCR&R Library Members/\$10.00 for non-members  Credit: 2 CHCs
Monday, November 4, 2024 9:00 am - 11:00 am CCR&R Virtual	IT'S SIDS  Demeka Bryant  Birth—3 Specialist	This required training explains all the parts of North Carolina's SIDS Law. Participants will review information about when and how to use the approved waivers, how to best place a baby in bed to sleep, and other "Best Practices" recommendations. During the workshop, participants will get the needed information to create a Safe Sleep Policy, updated research about SIDS, and local health and safety resources. Participants also will be walked through how to do an unresponsive infant drill and the reason for doing them regularly.	Cost: \$8.00 for CCR&R Library Members/\$10.00 for non-members Credit: 2 CHCs
Tuesday, November 5, 2024 6:30—8:30 pm Face to Face  New Bern Fire Dept. Training Facility 333 Glenburnie Dr. New Bern	Fire Safety  Jeff Connor  New Bern Fire  Department	This workshop will discuss how to prevent, extinguish and control fires in home and child care settings. Participants will have the opportunity to use a real fire extinguisher.	Cost: \$8.00 for CCR&R Library Members \$10.00 for non-members  Credit: 1.5 CHCs  Maximum of 40  Participants

Date/Time/Location	Title of Training/ Presenter	Description	Other Information
Wednesday, November 6, 2024 6:30 pm—8:30 pm CCR&R Face to Face	Strengthening Business Practices for FCCH  Angela Pate FCCH Specialist	The purpose of this training is to strengthen family child care providers' foundational knowledge of fiscal terms, concepts, and practices. It encourages providers to realize the importance of fiscal planning to the sustainability of their business operations. It provides tips and best practices to help break down fiscal processes into manageable steps.	Cost: \$8.00 for CCR&R Library Members/\$10.00 for non-members Credit: 2 CHCs
Thursday, November 7, 2024 And Thursday, November 14, 2024 6:30 pm - 8:30 pm CCR&R VIRTUAL	Basic School Age Care  Tammy Cullom  Quality Enhancement  Coordinator	BSAC (Basic School Age Care) is a 5 hour introductory level training event for school age care professionals that are new to the field. The training includes the following modules: 1) Health, Safety & Nutrition, 2) Environmental Design, 3) Child/Youth Development, 4) Developmentally Appropriate Activities, 5) Guiding Child Behavior, and 6) Quality School Age Care. This training is required by the North Carolina Division of Child Development and Early Education for school age care professionals working in licensed programs.	Cost: \$20.00 for CCR&R Library Members/\$25.00 for non-members  Credit: .5 CEUs  Must attend both sessions
Thursday, November 7, 2024 6:30—8:30 pm CCR&R  Virtual	Infant Zone: Building Relationships with In- fants and Toddlers Demeka Bryant B-3 Specialist	Nurturing relationships are critical to the healthy development of infants and toddlers, and are essential to adult wellness. The focus of this training is on the components of important relationships that sustain us throughout our lives, and how we can build them with young children. Join us as we look into the process of developing relationships with infants, toddlers and each other as their caregivers and educators.	Cost: \$8.00 for CCR&R Library Members/\$10.00 for non-members  Credit: 2 CHCs
Tuesday, November 12, 2024 6:30 pm - 8:30 pm CCR&R Face to Face	Developmentally Appropriate Behavior: But, I'm supposed to act like this!  Brandi Parnell Healthy Social Behavior Specialist	Children use many different kinds of behavior as they grow and test their skills. Some of these behaviors, although appropriate for their developmental age, are still very challenging for teachers. This session focuses on understanding when children can be expected to acquire certain social-emotional skills and guides participants toward understanding, respecting and responding to developmentally appropriate behaviors.	Cost: \$8.00 for CCR&R Library Members/\$10.00 for non-members  Credit: 2 CHCs

Date/Time/Location	Title of Training/ Presenter	Description	Other Information
Thursday, November 14, 2024 6:30 pm - 8:30 pm CCR&R Face to Face	Toxic Stress and Its Impact on Children  Sonia Sumner Healthy Social Behavior Specialist	Stress is a fact of life, no matter your age. Some stress is good for us – it keeps us attentive, sharp, productive, and learning. But Toxic Stress affects brain development and learning in young children, and can have long-lasting effects. This session will help participants define stress responses and understand the difference between "tolerable" and "toxic" stress. We'll look at the long term effects of Toxic Stress and investigate practices for mitigating those effects and promoting resilience in young children.	Cost: \$8.00 for CCR&R Library Members/\$10.00 for non-members  Credit: 2 CHCs
Monday, November 18, 2024 6:30pm-8:30pm CCR&R Face to Face	North Carolina Health and Sanitation  Debbie Cashwell & Amanda Morris Quality Enhancement Coordinators	Are you following North Carolina's health and sanitation guidelines on a day to day basis? Is your handwashing and diapering completed without any lapses? This hands on training is a great way to learn the ins and outs of North Carolina's health and sanitation regulations. With two hours of hands on practice, this training is surely one that will keep your hands from getting dirty!	Cost: \$8.00 for CCR&R Library Members/\$10.00 for non-members  Credit: 2 CHCs
Tuesday, November 26, 2024 6:30—8:30 pm CCR&R Face to Face	Angela Pate FCCH Specialist	This required training explains all the parts of North Carolina's SIDS Law. Participants will review information about when and how to use the approved waivers, how to best place a baby in bed to sleep, and other "Best Practices" recommendations. During the workshop, participants will get the needed information to create a Safe Sleep Policy, updated research about SIDS, and local health and safety resources. Participants also will be walked through how to do an unresponsive infant drill and the reason for doing them regularly.	Cost: \$8.00 for CCR&R Library Members/\$10.00 for non-members Credit: 2 CHCs

Date/Time/Location	Title of Training/ Presenter	Description	Other Information
Tuesday, December 3, 2024 6:30—8:30 pm CCR&R Face to Face	Causes of Misbehavior: Why do they act that way?  Brandi Parnell Regional Behavioral Specialist	Why do some children come to depend on challenging behaviors while others discover better, more effective ways to get what they want? Generally, children use negative behavior when they lack the skills that would help them meet their needs. Teachers who take time to assess the reason for misbehavior are better able to teach children new social-emotional skills. This session focuses on the common reasons that children misbehave, a crucial first step in determining how to prevent/reduce challenging behaviors.	Cost: \$8.00 for CCR&R Library Members/\$10.00 for non-members  Credit: 2 CHCs
Thursday, December 5, 2024 6:30—8:30 pm CCR&R Virtual	Deep Breathing: A Connection to Calm  Sonia Sumner Healthy Social Behavior Specialist	This training is geared towards informing, assessing, and providing strategies to support the skill of deep breathing and making the connection to help children learn how to calm. Participants will assess their own responses and reactions in relation to deep breathing by creating an environment that naturally promotes this crucial skill to early social-emotional development. They will learn about the importance of and evidence-based research on why breathing with children matters. This training will provide you with the understanding of your relationship with yourself, your children, and your teaching team/s	Cost: \$8.00 for CCR&R Library Members/\$10.00 for non-members  Credit: 2 CHCs
Saturday, December 7, 2024 8:00am-1:00pm CCR&R Face-to-Face	CPR/ First Aid  Debbie Cashwell & Amanda Morris Quality Enhancement Coordinators	This class will include CPR for infants, children, and adults along with general first aid skills. Participants must check out a book from the CCR&R Lending Library office to review so they are familiar with the course material before the training.	Cost: \$55.00 for CCR&R Library Members \$65.00 for non-members Credit: 5 CHCs Maximum of 10 participants

Date/Time/Location	Title of Training/ Presenter	Description	Other Information
Monday, December 9, 2024 9:00 am - 11:00 am CCR&R Virtual	IT'S SIDS  Demeka Bryant  Birth—3 Specialist	This required training explains all the parts of North Carolina's SIDS Law.  Participants will review information about when and how to use the approved waivers, how to best place a baby in bed to sleep, and other "Best Practices" recommendations. During the workshop, participants will get the needed information to create a Safe Sleep Policy, updated research about SIDS, and local health and safety resources. Participants also will be walked through how to do an unresponsive infant drill and the reason for doing them regularly.	Cost: \$8.00 for CCR&R Library Members/\$10.00 for non-members Credit: 2 CHCs
Tuesday, December 17, 2024 6:30pm-8:30pm CCR&R Face- to- Face	Building Relationships with Children and Youth that Challenge Us  Tammy Cullom Quality Enhancement Coordinator	Have you ever been secretly pleased when one of the children in your group is absent? Some children are more difficult to work with than others. This professional development program will help you to take an honest look at children and your feelings about them. Explore what professionals can do to build positive relationships with all children – even the ones who challenge us.	Cost: \$8.00 for CCR&R Library Members/\$10.00 for non-members  Credit: 2 CHCs



CCR&R's Quarterly Training Calendar and Parent/ Provider Newsletter can be accessed at our website:



https://www.facebook.com/CravenSmartStart https://www.facebook.com/cravencountyccrr



# **CCR&R Training Policies & Procedures**

- All payments are due at time of registration. Trainings/classes are filled on a first paid/first registered basis. Training fees must be brought into CCR&R during normal business hours, Monday—Thursday, 8:00am—5:00pm, in person at our office, or mailed to 2111 Neuse Blvd Suite F, New Bern, NC 28560. Employees of CCR&R/Craven Smart Start are not allowed to take any money outside of the office, or after normal business hours.
- 2. A registration form must accompany all payments for each participant. Registration forms are attached to the Training Calendar, can be picked up at our office, or can be accessed online at www.cravensmartstart.org. A registration form must be submitted for all trainings.
- 3. All fees and registration forms are due 2 days before a scheduled training by 5:00pm, unless otherwise stated on the Training Calendar. No participants will be added to a Training Roster after the registration date closes.
- 4. No refunds will be given. A credit for future trainings will be given if a class is cancelled due to unforeseen circumstances on the part of CCR&R, or the minimum number of participants is not reached.
- 5. Cancellations must be made at least 24 hours in advance. A training credit will be issued if a paid participant calls to cancel at least 24 hours in advance of the training. Individuals who miss a training (for any reason) will not be given a credit unless they called 24 hours in advance.
- 6. Substitutions of participants will not be allowed.
- 7. Individuals who are on the CCR&R "No Services List" are not eligible to attend trainings with CCR&R until all fines are paid in full.
- 8. Unless otherwise stated, each class/training must have a minimum of 5 paid participants to be held. If the required number of participants is not met by the registration deadline, the class will be canceled, and registered participants will receive a credit that can be used towards future trainings.

### Registration

- 1. Each participant must have their own individual email and personal phone number listed. All correspondence is being completed through email and phone. It is important to have your personal email and phone number so that each participant can be individually contacted.
- 2. We will not be able accept registration forms from providers at the same location using the facility phone number and/or email.



# **CCR&R Training Policies & Procedures, cont...**

- 3. Each participant must complete the registration form separately.
- 4. The demographic survey, pre-survey, and possible pre-assessment (depending on the training) must be completed BEFORE the evening of the training. If your demographic survey and pre-work is not submitted, you will not be allowed to attend the evening of the training. Participants will be given 48 hours upon completion of the training to submit the post assessment and evaluation documents to the trainer. Without this requirement being met, certificates of completion may not be given.
- 5. There will be a \$5 fee for issuing certificates to individuals who have submitted their paperwork beyond 48 hours after the training.

#### **Training Attendance**

- 1. Our trainings have limited number of spaces. Once our maximum capacity has been filled, we stop enrollment for that training. Please register early to ensure your space.
- 2. NO children are allowed in the building for trainings held at Craven Smart Start / CCR&R.
- To ensure that all participants are actively involved during trainings, participants must have their electronic device (computer, laptop, cellphone, iPad) camera turned on during the entire training.
- 4. Please refer to the time a training begins. To participate in the training, please login to the training 5-10 minutes prior to the beginning of the training. If you are more than 15 minutes late, you will not be allowed to attend the training and must register for the class the next time it is offered.
- 5. If you sign up for multiple trainings and do not attend, your enrollment into future trainings may be limited.

#### There are no exceptions to the above!

If you have any questions, concerns, or would like clarification on our policies and procedures, please call our office @ (252) 672-5921.

Revised May 29, 2024











# IMPORTANT TRAINING UPDATES FOR Its SIDS and Emergency Preparedness

It has come to our attention that the state of North Carolina and the North Carolina Child Care Health and Safety Resource Center has placed new guidelines for It's SIDS and Emergency Preparedness.

## Beginning April 1, 2022:

- No more than 8 people can attend the training at a time.
- Trainees will be required to fill out and return a training affidavit with the required training rules.
- All trainees must follow the signed affidavit, return all required paperwork, and actively
  participate during the training to receive their certificate.
- The affidavit is on the next page. Please bring this completed form when registering for your training.

\*\*\*For It's SIDS, any new trainees who are taking the training for the first time are **encouraged** take the training face-to-face.

## Trainee Affidavit

### All trainees agree to the following:

- I will not engage in other work or personal activities, including but not limited to, providing care (for child/ren or adult/s), driving, preparing meals, attending a class or other training.
   Engaging in other work or personal activities will result in removal from the training and denial of a certificate of completion.
- I will be an active participant and demonstrate respect and professionalism throughout the training, including but not limited to asking questions and being responsive to the trainer.
- I will not record the training session or share personal information to be respectful of other attendees.
- I will arrive on time, attend the entire training, and be prompt when returning from scheduled breaks.

## If attending virtually:

- I will attend through use of a desktop computer, laptop, or tablet with sound and an operating camera. I will have the camera on and be visibly present to the trainer for the duration of the training.
- I will not attend using a cell phone.
- I will have access to a stable internet connection for the duration of the training.

#### I understand that:

•	Failure to meet any	of the expect	ations outline	d will result in	denial of a	certificate o	f completion
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Name:	Date	
Signature:		

This document was reviewed by the NC Division of Child Development and Early Education (DCDEE) February 2022.

February 2022



# **Child Care Resource & Referral**

# **Training Registration Form**



# Quarter 2: October-November-December 2024

name:		Pno	one number: (	
Mailing Address:		Ci	ty:	
Zip Code:	Em	ail Address:	<del>_</del>	@
	CCR&R Libra	ry Member Number (if app	olicable):	
Place of Employ	/ment:			
	Work P	hone Number: ()		
Cou	nty in which yo	u are employed:		
Class	room:	A <sub>{</sub>	ges you work with:	·
		ning participation/attendar	•	in the event of any changes, e, etc.
Date of Training		Training Title		Cost of Training
	ise a CCR&R Lendii	ng Library Membership, please o		de an additional \$10.00 for the
innual fee. If you choose th		card will be mailed to you at the CCR&R Library Mem  Total Amount Enclose  cash	bership [ ] \$10.	00

Please make checks payable to: Craven Smart Start.

the information you provided above.

2111 Neuse Blvd Suite F New Bern, NC 28560



# **September - December 2024** STAFF DEVELOPMENT TRAININGS

#### REGISTRATION & QUARTERLY SCHEDULE

Name:		Pho	one number:	
Mailing Addr	ess:	City: Zip Code:		de:
YOUR Email	Address:		YOUR Phone #:	
Place of Employment:		County:	WORK Phone #:	
	Job Title √	Ages of the Children	How many of each?	
In-person	Teacher	Infant-Toddler: Ages 0-2	-	
220	Assistant	Preschool: Ages 3-5		
J. 215.15	Administrator	School Age: 5+		zoom
	Floater			
	Parent			
Training eve		f this form be sent to us via of HELD IN PERSON WILL BE		See page 6-7.
		September	2024	
VIRTUA TRAININ		HEALTHY WORKPL Carroll Worrell-Barnes, E		

# Tuesday,

September 3rd 6:30-8:30 pm

2 CHCs \$8 members \$10 Non-members

The average person spends over 90,000 hours at work in their lifetime. We generally spend more time with people at work than we do with anyone else in our lives. Therefore, it is important to build and maintain successful work relationships. This doesn't mean you have to be "BFFs" with everyone at work; it just means that the importance of teamwork, mutual trust, and camaraderie can help you and (your coworkers) to thrive...not merely survive! Situations beyond your control will happen everyone must do their part! Come let's talk about it.



#### PART 1

Tuesday, September 10<sup>th</sup> &

PART 2

Wednesday, September 12<sup>th</sup> 6:30-8:30 pm

4 CHCs \$8 members \$10 Non-members

#### 2-DAYS

## STAY HEALTHY, STAY SAFE

Kristi Hassell, RN, Child Care Health Consultant

This training is a **two-night training**. Participants will receive education on the following:

- Handwashing Module Will learn about infectious diseases and how they are spread. Will be taught the consequences of inadequate handwashing, how to wash hands and assist children to wash hands and when adults and children must wash hands in childcare.
- Diapering Module Will learn when and how to check diapers, what kind of equipment is required for proper diapering, the correct steps for diapering and how proper diapering prevents the spread of germs. (more)
- Toileting Module Will learn about toilet rooms, toilet learning practices and equipment and how to assist when children have accidents during toilet learning.
- Sanitation Module Will learn the difference between cleaning, sanitizing, and disinfecting. Will know how to clean, sanitize and disinfect and when to clean common items in childcare including sleeping areas, play areas, food areas, handwashing sinks, toileting and diapering areas, and keeping cleaning supplies, doorknobs, water.
- Food Module Will learn the difference between food services and food prep in the childcare center classroom setting, what is required for each, and the procedures around handling food to prevent contamination, spoilage and transmission of infectious diseases.

MUST BE PRESENT BOTH DAYS TO RECEIVE CREDIT



Tuesday,

September 17th 6:30-8:30 pm

2 CHCs \$8 members \$10 Non-members

# **RETHINKING FREE CHOICE PLAY**

Carroll Worrell-Barnes, Early Childhood Coordinator

Free Choice Play, also known as unstructured play, is defined as play motivated by children's own desires, curiosity and is guided by their own mental rules. However, studies prove intentional input from teachers sets critical guidelines for cognitive, social-emotional, physical, and language learning. Children willingly engage in free play as teachers strategically steer with purposeful intent. Join us for a refreshing perspective to play and helping children achieve developmentally appropriate goals.

TRAINING

Tuesday, September 24<sup>th</sup> 6:30-8:30 pm

2 CHCs \$8 members \$10 Non-members

# HOW TO TALK SO PARENTS WILL LISTEN: BUILDING EFFECTIVE PARENT-TEACHER PARTNERSHIPS

Carroll Worrell-Barnes, Early Childhood Coordinator

It's important to use two-way communication where both parents and teachers can listen and receive information, as well as speak and be heard. The outcome of adopting this approach is the key to establishing a healthy exchange of ideas to partner in the success of a child's education. Early educators can set the stage in fostering sound parent engagement, breaking down barriers and building prosperous support systems for learning.

# October 2024



Thursday, October 3<sup>rd</sup> 6:30-8:30 pm

2 CHCs \$8 members \$10 Nonmembers



# PLAY- BASED LEARNING SERIES: HELPING CHILDREN FOSTER EARLY MATHEMATICAL SKILLS

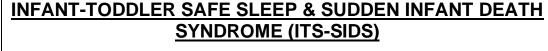
Carroll Worrell-Barnes, Early Childhood Coordinator

Children's understanding of mathematical concepts begins in the first few months of life. Intentionally providing an interactive learning environment that allows the freedom of discovery and exploration in everyday play experiences is critical in launching an understanding of numbers, quantities and operations. Let's look at how teachers can intentionally jump start early math skills beginning from infant-toddler to preschool!



Tuesday, October 8<sup>th</sup> 6:30-8:30 pm

2 CHCs \$8 members \$10 Nonmembers



Kristi Hassell, RN, Child Care Health Consultant

ECE staff caring for children ages 12 months and younger must complete training on safe sleep practices *within two months* of assuming caregiving responsibilities & every 3-yrs from the completion of initial ITS-SIDS.



# FIRE SAFETY & PREVENTION FOR EARLY CHILDCARE **FACILITIES (Centers & Homes)**

Lieutenant Josh Ingram, Public Education Coordinator Washington Fire-Rescue-EMS

This course presents strategies and practices for promoting fire safety in the early care and education environment. Course participants will learn about the dangers of fire along with recommendations for evacuation policies and procedures, maintaining a safe environment, and teaching young children about fire safety.

\*\*20 slots available!\*\*



Tuesday, October 22<sup>nd</sup> 6:30-8:30 pm

2 CHCs \$8 members \$10 Nonmembers

# Family Child Care Early Educators Only!!

# **REVISITING FAMILY CHILD CARE POLICIES AND PROCEDURES**

Angela Pate, Region 2 Family Child Care Specialist, Craven Smart Start

When was the last time you reviewed and modernized your program's policies and procedures of operation? This is a great time to come together with other FCCH early educators in your region to update any information if needed. As a group, we will share ideas on mission statements, payments, schedules, health, family engagement, and more.



October 29th 6:30-8:30 pm

2 CHCs \$8 members \$10 Nonmembers

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# PROVIDING A CULTURALLY SENSITIVE LEARNING **ENVIRONMENT DURING THE HOLIDAY SEASON**

Carroll Worrell-Barnes, Early Childhood Coordinator

Fall & Winter holidays are right around the corner; the excitement is in the air! These festivities are celebrated by people all around world, but as teachers, we know every family does not celebrate quite the same. It becomes our job to be culturally responsive so that all can enjoy this time of year and not feel they must give up their sense of belonging. Culturally responsive teaching is respecting the diversity of students. It's tapping into their cultural knowledge for content learning. So how do we do that? Tune in and see.

# **November 2024**



Tuesday, November 12<sup>th</sup> 6:30-8:30 pm

2 CHCs \$8 members \$10 Nonmembers

# <u>BEHAVIORAL INTERVENTION STRATEGIES:</u> <u>YOU WANT ME TO TRY WHAT?</u>

Sonia Sumner, Regional Behavioral Specialist, Region 2

Teachers who care for children with behavioral difficulties, often find themselves reacting in ways that reinforce the behavior and make it worse. Behavioral intervention strategies are planned responses to behaviors that help teachers prepare for situations in which past responses have not been successful. This session focuses on helping participants develop new responses to challenging behaviors using six key intervention strategies.



Tuesday, November 19<sup>th</sup> 6:30-8:30 pm

2 CHCs \$8 members \$10 Nonmembers



## **OVERVIEW OF AUTISM**

Kristi Hassell, RN, Child Care Health Consultant

This presentation is an overview of Autism Spectrum Disorder developed by the Beaufort- Hyde Partnership for Children's CCHC. Participants will learn what Autism Spectrum Disorder is, what are the signs of early autism, behaviors associated with Autism and what to do for behaviors. CCHC obtained permission from appropriate people. Various resources were used and videos were embedded into PowerPoint that could trigger a negative response (dizziness, upset, etc.).

# December 2024



Tuesday, December 3<sup>rd</sup> 6:30-8:00 pm

> 1.5 CHCs RL members FREE \$5 Nonmembers



# HOLIDAY SELF-CARE & EMOTIONAL WELLNESS FOR EARLY EDUCATORS

Russ Sohooli, BS, ACSM-EP, CET, PAPHS, FMS, Manager, Washington Wellness Center, ECU Wellness Center, Washington

Self-care is essential no matter what your profession is. Each of us come from diverse backgrounds and have different perceptions of what wellness looks like. Be our special guests as we partner with **Russ and the team** from ECU Wellness Center to explore the focus of self-care and wellness. They will share ideas for healthy practices that can keep us physically & emotionally well during holidays and beyond. After all, there's nothing selfish about taking care of yourself. Light refreshments served. Only 20 slots allowed so sign up now!



Tuesday. December 10<sup>th</sup> 6:30-8:30 pm

> 2 CHCs \$8 members \$10 Nonmembers



# **EMERGENCY PREPAREDNESS AND RESPONSE (EPR)**

Kristi Hassell, RN, Child Care Health Consultant

The Emergency Preparedness and Response (EPR) in Child Care Training provides early educators with information and tools to prepare for many types of emergencies. The EPR in Child Care Training addresses NC Child Care Rules on emergency preparedness, current best practice recommendations, and guidance on completing the online EPR plan.



Tuesday, **December** 17<sup>th</sup> 6:30-8:30 pm

2 CHCs \$8 members \$10 Nonmembers



# **ENHANCING CHILDREN'S VOCABULARY**

Carroll Worrell-Barnes, Early Childhood Coordinator

Studies show teachers can help expand a child's vocabulary and development primarily through conversations with them about things in their world. Simple intentional language coaching strategies like modeling, language naming of actions questioning, object naming, repetition, praise, and describing will give them great support in enhancing verbal expression skills.

# CERTIFICATION TRAINING NOW AVAILABLE THROUGH BEAUFORT-HYDE PARTNERSHIP FOR CHILDREN

Sessions available as **hybrid** or **large group 5 or more**)
(If requesting large group, please call at 252-975-4647, x 105



ARC Certified Instructors.

Must have computer\_&
internet access.
(No phones)

# **ADULT & PEDIATRIC CPR, FIRST AID/AED**

with Epinephrine Auto-Injector Administration and Asthma and Quick-Relief Medication Administration

#### \$57 per person

Registration can be done on-line or in office, if you have any questions please call Kristi Hassell,RN at 252-975-4647.

\*\*Hybrid training MUST be completed within a 2-week period online and the hands-on portion will be scheduled for the 14<sup>th</sup> day after the start date\*\*

Need large group class taught at your site? Call us for additional information and scheduling.

# LUNCH & LEARN PROFESSIONAL DEVELOPMENT WORKSHOPS

FREE ONE CHC CREDIT HOUR ZOOM TRAININGS BEGINNING 2025

# **WORKSHOP REGISTRATION POLICIES & PROCEDURES**

Our quarterly training schedule is available online at our website <a href="www.bhckids.org">www.bhckids.org</a> under the Early Educators Tab.

#### **REGISTRATION & PAYMENT PROCEDURES**

- Complete the registration sheet form found on our website at www.bhckids.org under the early educator tab. You may also pick up a registration sheet at our office. Trainings for most 2-hour workshops start at \$8. Continuing Education Credits (CEUs) will vary. Trainings outside of Region 2 will pay \$5 more for trainings.
- Two ways to pay:
  - 1. Click here to pay online. PayPal
  - 2. In-person or by mail (checks only) to BHPC (979 Washington Square Mall, Washington, NC 27889) with exact payment. A fee will apply for returned checks.

#### **GENERAL TRAINING REGISTRATION & INSTRUCTIONS:**

- PRE-REGISTRATION IS REQUIRED FOR ALL WORKSHOPS PAID OR FREE.
- Registrations must be received in our office by 12:00 noon on the day BEFORE the training takes place. (Example: If training is on Tuesday, the registration period ends on Monday at 12:00 pm).
   ITS SIDS registration must be received 1 week prior to training.
- To register for virtual workshops, please make sure you have access to:
  - Internet with working email address
  - ZOOM App
  - Computer with speaker, microphone, video camera (Cell phones are not recommended.)

- Uninterrupted time & space to successfully take the training (Please do not drive while participating in trainings)
- If the training is <u>virtual</u>, you will receive the training pre-test via Google forms to complete & email back to us by 12:00 NOON ON THE DAY OF THE TRAINING. Failure to submit the virtual pretest on time will forfeit your admittance to the training.
   ITS SIDS Virtual Training Pre-test and Training agreement must be completed by 12:00 pm the day <u>before</u> scheduled training.
- TO RECEIVE PASSWORD-PROTECTED CERTIFICATE for training attendance:
  - If the training was virtual, you will complete the online post test and evaluation and email back to us. CERTIFICATE OF ATTENDANCE will be emailed to you. Modification to the certificate document is strictly prohibited and considered fraud.
- BHPC <u>DOES NOT</u> provide replacement certificates and is not responsible for re-issuing lost or damaged training certificates.
- We do not give refunds for missed trainings, however if you notify us that you cannot attend an
  event at least one day in advance, we may issue you a credit to attend another training within the
  same calendar year.
- Registrants who cannot attend after they preregister may elect to get a substitute to replace them
  if they: (1) FIRST NOTIFY BHPC, (2) PAY AN EXTRA \$2 SURCHARGE IN CASH NO LATER
  THAN 12 NOON ON THE DAY OF THE TRAINING.
- BHPC reserves the right to postpone or cancel trainings based on the following situations: (1)
   LESS THAN 3 PARTICIPANTS PRE-REGISTER, (2) INCLEMENT WEATHER, OR (3) OTHER
   EMERGENCIES. Registrants will be notified by phone/email as soon as possible. Alternative
   dates will be selected at BHPC's discretion. Refunds will not be issued; however, credits will be
   offered to attend training on the rescheduled date or an agreement to attend a replacement
   training will be offered cost is equal.
- No one will be admitted to the training after 6:45pm, so we urge you to join the training at least 15 minutes before it begins. REMEMBER: You must be present/participate during the entire time, and we must be able to <u>SEE/HEAR you</u>. Please do not bring children unless you receive prior approval.
- Requests to provide additional off-site training:

Based upon the availability of scheduling, BHPC can offer off-site Professional Development training at **your** facility upon request. This agreement is solely at the discretion of BHPC and the following conditions must be met:

- The workshop date requested does not conflict in any way with the existing BHPC schedule of trainings or events.
- Training time will be discussed during planning with facility. Example: 9:00 am at off-site location; 6:00 pm at BHPC, etcetera.
- o Requests must be submitted at least **30 days in advance**.
- o A non-refundable \$25 fee must be paid to secure a training date and time agreement.
- o A minimum number of 6 persons must be present.
- o Fee for 2-hour CHC workshops is generally \$8 per person.
- Fee for CEUs will vary depending on content, number of contact hours associated, and supplementary materials required.
- o All fees must be submitted **one week in advance** before training takes place.
- Some trainings can only be held at our office due to space, equipment, and materials needed for the presentation.

For Questions and More Information Contact:
Resource Center Specialist.
ResourceRoom@bhckids.org
252-975-4647 ext.101

# TYRRELL-WASHINGTON PARTNERSHIP FOR CHILDREN CHILD CARE RESOURCE AND REFERRAL 2024 TRAINING CALENDAR



# October 2024 - November 2024

**Effective Leadership Strategies** 

Presenter: Debbie Cooper, Child Care Education Services

October 8 and 9, 2024 ~ 6pm-8:30 pm ~ Washington County Health Department

Cost: \$30 – 3 CHC's. This is a 2-day training (1.5-hours each night)

This training will review what leadership is and how effective leaders deal with management issues and inspire their staff and team excel. By the conclusion of this training, participants will understand their leadership type and will identify several strategies to become better leaders withing their role.

Please RSVP to twchildcarerr@gmail.com for further information in regards to this virtual training.

#### **ITS-SIDS**

Presenter - Brenda Drake, CCR&R Coordinator, TWPFC

October 15, 2024 ~ 6pm-8pm - (Virtual)

Cost: \$5 - 2 CHC's

This required training explains all the parts of North Carolina's SIDS Law. Participants will review information about when and how to use the approved waivers, how to best place a baby in bed to sleep, and other "Best Practices" recommendations. During the workshop, participants will get the needed information to create a Safe Sleep Policy, updated research about SIDS, and local health and safety resources. Participants also will be walked through how to do an unresponsive infant drill and the reason for doing them regularly.

Please RSVP to twchildcarerr@gmail.com for further information in regards to this virtual training.



## **Emergency Preparedness and Response**

Presenter: Angela Pate, Family Childcare Specialist, Craven Smart Start

## November 12, 2024 ~ 6pm-8:30pm – Washington County Health Department

**Cost: \$5 – 2.5 CHC's** 

Emergency Preparedness and Response (EPR) in Child Care Training provides early educators with information and tools to prepare for many types of emergencies. The EPR in Child Care Training addresses NC Child Care Rules on emergencies preparedness, current best practice recommendations and guidance on completing the online EPR Plan.

Please RSVP to twchildcarerr@gmail.com for further information in regards to this training.



#### **REGISTRATION**

- Online Registration forms must be completed with all requested information.
- Pre-registration is required for all trainings. Participants are not registered until the payment is received by the Tyrrell-Washington Partnership for Children. Payment will not be accepted at the training.
- Training registration and payment will be due by 5:00 pm two (2) business days prior to the training. Registration and payment will not be accepted after the deadline date. The Tyrrell-Washington Partnership for Children is not responsible for registration forms or payment lost in the mail or not received on time. We do not call with reminders unless the location or the time of the training has changed.
- The minimum cost per training will be \$5.00. Other charges will be noted on training calendars.
- Checks and money orders should be payable to the Tyrrell-Washington Partnership for Children. If payment is being made by cash, please provide correct amount. Registration form with enclosed payment can be mailed to Tyrrell Washington Partnership for Children, 125-B West Water Street, Plymouth, NC 27962. Payments may also be made in person at the above address.
- If Tyrrell-Washington Partnership for Children cancels a training; staff will notify the registered participants two business days prior to the scheduled training. Participants will be credited for the payment.
- When training has less than (8) eight participants registered, it is likely to be cancelled.

#### **Cancellation Policy**

- If a participant has registered for a training and is not able to attend, he/she may contact the Tyrrell-Washington Partnership for Children office by 5:00 pm one business day before the scheduled training to request that her payment be credited towards another training.
- Registration fees are nonrefundable. Failure to cancel according to this policy will result in forfeiture of your registration fee. Sometimes, a workshop may be cancelled. In that case, you will be notified if you are a paid registrant and the paid amount can be applied towards another training.
- Participants will be given one training certificate upon successful completion of the training. The fee for a duplicate certificate will be \$3.

#### **Attendance**

- Only registered participants may attend trainings. Please do not bring other people with you to the training if they have not registered.
- In consideration of presenters and participants, no one will be allowed to enter 15 minutes after the training has begun.

  Training credits can only be issued for completed workshops. If a participant chooses to leave a workshop early, no credits will be issued.
- As cell phones are very distracting, please turn them off or put them on silent (not vibrate) during the workshop. If you must call someone or take a call, please step out of the training.
- Childcare is not provided at the trainings. Individuals who bring children with them to a training will not be admitted and no refund or credit will be given.
- Unprofessional, disruptive or rude behavior from any participant will be addressed with the individual. If the behavior continues, the individual will be asked to leave and no credit hours will be given for that training.

#### THERE ARE NO EXCEPTIONS TO THE ABOVE!

If you have any questions, concerns, or would like clarification on our policies and procedures, please call **Brenda Drake or Sherri Gilliam** at 252-793-5437.

# TYRRELL-WASHINGTON PARTNERSHIP FOR CHILDREN CHILD CARE RESOURCE AND REFERRAL 2024 TRAINING REGISTRATION FORM



Name:		Phone number: ()		
Mailing Address:		City:		
Zip Code:	Email Address:			
	Place of Employment:			
	Work phone:			
County in which y				
Classroom:		Ages you work with:		
**Please fill out t	partio	t will be used to conta cipation/attendance, o		
	DATE OF TRAINING		NAME OF PARTICIPANTS	

Training Registration: Pre-registration is required for <u>ALL</u> workshops \*\*Please RSVP to confirm online registration. \*\*

**Tyrrell Washington Partnership for Children** 

125B West Water Street Plymouth, NC 27962 252-793-5437 (Office) 252-793-1526 (Fax)